1. **Call the Meeting to Order** – **Stephany Koehne at 9:50am**
2. **Reports**

a. Review Program Financials Report – Stephany Koehne.

b. Parent, Family and Community Engagement Opportunities **–**Julie Lovell

**Family Fun Day @ LBCC 2/29 10a-2p, Baby Blast 2020 @ Lebanon Hospital 2/20/ 1-330p, Information shared regarding Family Caregiver Support Program @ Senior & Disability Services.**

c. Executive Director’s Report (verbal)/ official correspondence – **Stephany Koehne**

**No Federal Updates. State updates on grant process.**

d. Program Report **– Attendance data was discussed.**

e. Personnel Action Report – Julie Lovell. **Hires: 1 Teacher Aide (Corvallis EHS), 1 Teacher/Family Advocate (Jefferson), 1 Operations Supervisor (Sunnyside/Lebanon), 1 Office Specialist (Periwinkle)**

f. Review December Board Minutes – All

1. **Agenda Additions:**
2. **Public Comment**(limit 2 minutes per person) – **No Public Comment**
3. **Attendance** – Julie Lovell. **8 of 17 Members present. Quorum not met**
4. **Policy Council Financials Report** –
5. **Consolidated Actions***(Action Required)*
6. Agenda Approval
7. January Meeting Minutes
8. **Old Business –**
9. **New Business**
10. Fall Outcomes Report – Chrystee Houser. **Information shared on Program wide Education Fall Outcomes**
11. State meeting rep elections **Alternate** **Kandi Meyers has accepted position as 2 year State Rep.**
12. **What to Take Back –** **Please complete your mid-year parent surveys. If you didn’t get an email link, check with your Family Advocate to make sure you have “opted” in to receive emails or to pick up a paper copy to complete.**
13. **For Next Time** **–**
* **OPK RFP will be presented for approval in March. This is the grant for next year, which is due April 2. A quorum is critical.**
* **Elections for Vice Chair and Secretary.**
1. **Announcements - ALL**
2. Please complete your PC surveys.
3. **Door Prizes –**Randomly Draw 2 Names
4. **Next Meeting – March 19, 2020: 9:30a-11:30a** *Note: New Day for this meeting ONLY*
5. **Adjournment***(Action Required)* **10:52am**