Kids and Company of Linn County

**Board Meeting Minutes**

**November 21, 2018**

**CALL TO ORDER**: The meeting was called to order at 3:30p.

**ROLL CALL**:

*Board members present:* Pat Smith, Jeff Kershaw, Kay Whittington, Don Andrews

*Absent*: Jennifer Meltzer, Angie Passmore

*Staff present:* Stephany Koehne, Hillary Campbell, Pam Peck, Julie Lovell, Madeliene Sprague

**Agenda Approval:** Jeff moved to approve the agenda, Don seconded. Motion passes

**Consolidated Action Items:** Don moved to approve the consolidated action items, Jeff seconded. Motion passes**.**

Minutes: No changes

Finance Report: Unchanged at $462.34

Committees: none at this time

Scholarship Committee: none at this time

Agenda Additions: see New Business

**Public Comment:** none at this time

**HEAD START REPORTS:**

Program Financial Report: Hillary shared the highlights of the financials and the journal entries that need to be made regarding facility maintenance. Don moved to approve the October 2018 Financial Report, Jeff seconded. Motion passes.

Program Activity Report: Stephany shared the October statistics, with the good news that we are remaining fully enrolled and the attendance is over 87%.

Maddie shared the October Health report, reminding us that some centers are now over 90 days of activity, therefore generating a past due status on a few health events. Maddie also noted the very high numbers of children on special diets and medications.

Julie shared about the progress on the Lowe’s Heroes project at the Lebanon Center, which is now above 800 hours of volunteer time.

Executive Director’s Report: The current correspondence (IM) from ACF addresses the need to enhance Father engagement in a child’s life.

Stephany shared that a COLA grant increase coming in the near future.

**OLD BUSINESS:** none at this time

**NEW BUSINESS:**

Supplemental Amendment: Stephany shared how the loan process at Region X has delayed our approval of the loan, and the fact that we have been a test subject for changing processes this past year, creating significant delays, even though private funding approval at the lending level is almost a year old at this point. Region X has apologized for the significant amount of time this has taken and encouraged us to apply for the possibility of one-time funding in the amount needed to pay off the building.

***MOTION:*** Jeff moved to accept the supplemental amendment to apply for one-time funding for the Lebanon facility. Don seconded. Motion passes unanimously.

**ANNOUNCEMENTS:** none at this time

**Credit Card Review:** Jeff volunteered

Next Meeting: December 19th, 2018 (Stephany will confirm attendance via RSVP email)

**ADJOURNMENT**: The meeting was adjourned at 4:03 pm