1. **Call the Meeting to Order** – Holly Laughlin
2. **Reports**
	1. December Financials Report –
	2. Parent, Family and Community Engagement Opportunities **–** Julie Lovell
	3. Executive Director’s Report (verbal)/ official correspondence – Stephany Koehne
	4. Program Report **–** Eric Pommier (verbal)
	5. Personnel Action Report – Holly Laughlin
	6. Review December Board Minutes – All
3. **Agenda Additions**
4. **Public Comment** (limit 2 minutes per person)
5. **Attendance** – Alena Hernandez
6. **Policy Council Financials Report** –
7. **Consolidated Actions** *(Action Required)*
	1. Agenda Approval
	2. December Meeting Minutes
8. **Old Business –**
	1. Review/Advise regarding Policy for selecting policy council representatives – Eric Pommier
	2. Review PIR Data
9. **New Business**
	1. ERSEA Training
		1. Selection Criteria *(Action Required)*
10. **What to Take Back –** State Meeting reps will be going to thank legislators on February 6. It would be nice if each site could coordinate and create a small thank you item (framed kid art that says thank you is always great– the legislators really do hang our stuff up on their walls). Please help coordinate this activity with staff and parents and then have a staff person get it to Julie by the end of the month. We can purchase frames for the art if we get it in time. Art materials need to be kept to around the size of a standard piece of paper as there are restrictions to the size of items allowed inside the Capitol.
11. **For Next Time** **–**
12. **Announcements - ALL**
	1. Please complete your surveys.
13. **Door Prizes –** Randomly Draw 2 Names
14. **Next Meeting – February 13, 2020: 9:30a-11:30a**
15. **Adjournment** *(Action Required)*