1. Call the Meeting to Order – Christopher Spence @ 10:06am
2. Public Comment – No Public Comment
3. Reports
4. Parent, Family and Community Engagement Opportunities – Julie Lovell

Today is the first day of class. Just a reminder for new and returning families, please complete your parent orientation surveys by this upcoming Friday. Special thank you to Becky Anderson and the Albany Gleaners for the generous diaper wipe donation. Diaper wipes will be available at each center for families in need, just ask the center supervisor or your child’s teacher if you would like some for your child.

1. ERSEA Report – Christopher Spence

Christopher reported that we currently have 281 accepted families with 24 remaining open slots to fill at the following locations:

Albany: 2 Head Start and 2 Early Head Start openings

Albany Early Head Start Home Based: 4 openings

Corvallis: 2 Head Start and no Early Head Start openings

Corvallis Early Head Start Home Based: 3 openings

Lebanon: 1Head Start and 0 Early Head Start openings

Sweet Home: 1 Head Start opening

Lebanon/Sweet Home Early Head Start Home Based: 2 openings

Jefferson & Harrisburg: Full

Philomath: 7 Head Start openings

1. Executive Director’s Report – Stephany Koehne

Due to staffing shortages and lack of facilities, Kidco has moved some classrooms in Albany and Lebanon to an AM/PM part day model to ensure we are still able to provide services to the same number of funded children slots. The goal is to locate facilities that are able to be licensed so that we can offer more extended day classrooms in the future.

Kidco is partnering with the YMCA to be able to offer 3 Early Head Start classrooms to replace the two that were lost when we were required to vacate the Periwinkle Center, plus an additional one obtained through EHS expansion. The timeline for completion is unknown at this time, as we the partnership is just forming, with a need to sign a lease and meet CCL requirements.

Stephany shared that there was various correspondence since we last met:

* Office of Head Start Director Letter: Named interim leadership
* Region X Transition: Regional Manager retiring
* Notification of ACF Award Close Out: Last year’s grant will be closed out.
* Notification of Focus Area 2 Review: We will be having a Focus Area 2 review by the Office of Head Start this year.
  + It is also our CACFP review year.
* Cola and QI supplemental was released, which was a 2.58 percent increase, and all staff employed as of the 8.10 payroll received their retro checks.

1. Financial Report – Kerri Godinez

Kerri shared the OPK and Head Start financial statements and revenue and expenses for May and June 2022

1. Kids & Company Board Minutes

Representatives reviewed June Board minutes. Edit: in attendance was Pam Peck not Pam Woitt

1. Personnel Action Report – Angelica Riddle

New hires from 6/9/22-5/19/20:

Education: 3 Center Supervisors – 1 placed at Lebanon, 1 placed at Riverside, 7 Teacher Aides – 1 placed at Riverside EHS,1 placed at 35th Street Corvallis EHS, 1 placed at Lebanon EHS 5 Assistant Teacher/Family Advocates – 2 placed at Riverside, 1 placed at Lebanon 1 Teacher/Family Advocate

On-Call: 1 On-Call Substitute – placed on long-term assignment at Riverside Family Service: 1 Family Support Coach – placed at Admin

Health/Nutrition: 2 Food Service Aides 1 Health Advocate – placed at Admin

1. **Attendance** – Julie Lovell

Representatives:Sylvia Cox, Becky Anderson, Kaitlynn Vassallo, Lexus Deyerle, Angelica Riddle, Alonso Brambila, Melissa Jeffers, Rochelle Ensley, Emily Ransom, Maria Garcia Villalobos

Staff:Stephany Koehne, Julie Lovell, Christopher Spence, Kerri Godinez, Christina Banks Edoja, Pam Woitt, Gayla Lawrence, Jess Bowlin, Leticia Mendoza, Claudia Martinez Roman, Nicole Wilson, Chrystee Houser

1. **Agenda Additions:**
   1. None
2. **Consolidated Actions** *(Motion)*

Becky moved to approve motion. Kaitlynn 2nd motion. Motion Approved.

* 1. Agenda Approval
  2. June Meeting Minutes

1. **Old Business** -
   1. N/A
2. **New Business**
   1. Review OPK Grant Components *(Motion)*

Stephany presented the different Oregon Pre-Kindergarten (OPK) Grant Packet Components, including the PY 22-23/FY 23 state and federal budget combined.

Becky moved to approve the OPK Grant Packet. Kaitlynn 2nd motion. Motion approved by unanimous vote.

* 1. CACFP Approval *(Motion)*

Stephany presented CACFP program information.

Kaitlynn moved to approve motion. Becky 2nd motion. Motion approved by unanimous vote.

1. **What to share at your Parent Meeting- ALL**
2. **Announcements – ALL**
   1. Community resources/events to share

There are more than 14 local gleaner groups throughout Linn and Benton Counties that distribute over 2 million pounds of food to nearly 8,000 people annually. To learn more or to become a gleaner, visit the Linn-Benton Food Share website at

<https://communityservices.us/linn-benton-food-share>

* 1. Next Meeting Date: September 12th 2022 @ 10am-12pm
  2. Complete Survey and In-Kind.

1. **Door Prize Drawing:**

Melissa - Amazon

Rochelle - The Human Bean

Emily - Walmart

Becky - Dutch Bros

Sylvia – Amazon

Kaitlynn - Walmart

Alonso - Starbucks

Angelica - Amazon

Maria - Walmart

Lexus - Amazon

1. **Adjournment** *(Motion)* Meeting adjourned at 12:04pm

Angelica made motion. Becky 2nd motion.

