1. **Call the Meeting to Order** – Kandi Meyers @ 10:13am
2. **Public Comment** – No Public Comment
3. **Reports**
   1. Parent, Family and Community Engagement Opportunities – Julie Lovell

Pollywog has put out their annual holiday resource guide online. It is full of great resources for food pantries, meals and holiday resources. Community Services Consortium (CSC) is taking applications for rent and utility assistance. The Comfort and Joy Project Christmas Tree program is taking applications for families living in Linn and Benton Counties for fee Christmas trees. Information for these and other community resources and events can be found on Kidco Head Start Facebook page.

* 1. Program Report – Stephany Koehne

Stephany shared the enrollment and attendance numbers. The goal at this moment is to have full funded enrollment, starting in January. Attendance is below 85 percent, with the primary reason is illness.

* 1. Executive Director’s Report – Stephany Koehne

Stephany shared the correspondence, including the recent IMs released along with the letter NHSA wrote, asking for more flexibilities for this program year. The FY 2022 grant has been approved and is now awaiting federal budget approval. The state will be giving grantees an inflationary increase, which should arrive in March (amount unknown at this time). Still waiting on word of what the Office of Head Start Vaccine mandate will look like.

1. Financial Report – Kerri Godinez
2. Kids & Company Board Minutes – Reviewed
3. Personnel Action Report – Kandi Meyers

1 Driver aide, 1 Book keeper, 1 Family Services Coordinator, 1 Teacher aide.

1. **Attendance** – Stephanie Nading

Staff: Stephany Koehne, Julie Lovell, Kerri Godinez, Chrystee Houser, McKaley Harris, Brandy Goodwin, Rosa Vargas, Gayla Lawrence, Zoie Kujawa, Pam Woitt, Leticia Mendoza

Representatives: Kandi Meyers, Alonso Brambila, Jamie Raffety, Stephanie Nading, Becky Anderson, Jasmine Fleming, Abby Blinn, Emily Ransom, Hannah Stevens, Rochelle Goodall, Kaitlynn Vassallo, Kate Tan

Guests: Sylvia Cox, Jose (Interpreter)

1. **Agenda Additions:**
   1. No agenda additions
2. **Consolidated Actions** *(Motion)* Becky made motion. Stephanie second. Unanimous vote.
   1. Agenda Approval
   2. October Policy Council Meeting Minutes
3. **Old Business** -
   1. No old business
4. **New Business**
   1. 2021.22 Policy Council Orientation
5. **What to share at your Parent Meeting- ALL**
6. **Announcements – ALL**
   1. Community resources/events to share
   2. Next Meeting Date: December 9 @ 10am-12pm
   3. Complete Survey and In-Kind.
7. **Door Prize Drawing**

Dutch Bros – Stephanie Nading

Amazon – Kate Tan

1. **Adjournment** *(Motion)* Becky made motion. Rochelle second. Unanimous. Meeting adjourned @ 12:12pm