1. Call the Meeting to Order – Angelica Riddle @ 11:10am
2. Public Comment – No Public Comment
3. Reports
4. Parent, Family and Community Engagement Opportunities – Julie Lovell

There were 77.50 volunteer hours program wide for the month of December totaling $1,617.80 In-Kind dollars. These hours came from Parents/Guardians and Volunteers volunteering in our classrooms, attending Parent and Policy Council Meetings, and from watching recordings of Parent Meetings.

Scholarships in the amount of $2,000 are available for Current Early Head Start and Head Start Parents, former Head Start Students who are graduating Seniors and Head Start staff to apply for. Deadline is April 3rd 2023. More information can be found on our website [www.kidcoheadstart.org](http://www.kidcoheadstart.org) under the PARENT tab, or on our Facebook and Instagram pages.

1. ERSEA Report – Christopher Spence

Current program enrollment is 321 children. There are 100 children on the Early Head Start waitlist and 139 on the Head Start waitlist. The average daily attendance in December for Early Head Start was 64% and for Head Start was 61% with child health reasons being the primary reasons for absence in both.

1. Executive Director’s Report – Stephany Koehne – TABLED
2. Financial Report – Kerri Godinez – TABLED
3. Personnel Action Report – Angelica Riddle

Between 12/10/2022-1/9/2023 new hires are as follows: 2 Teacher Aides, 1 Mentor Coach – placed at Administration/Riverside, 1Head Start Teacher/Family Advocate – placed at the Lebanon Center, and 1Early Head Start Teacher/Family Advocate – placed at the Lebanon Center.

1. **Attendance** – Breeanna Paul

Representatives: Angelica Riddle, Lexus Deyerle, Breeanna Paul, Crystal Harrison, Sylvia Cox

Staff: Julie Lovell, Kerri Godinez, Claudia Roman, Christina Banks Edoja, Gayla Lawrence, Leticia Mendoza, Gwen Sparhawk, Pam Woitt, Christopher Spence, Chrystee Houser, Stephany Koehne

1. **Agenda Additions:**
	1. None
2. **Consolidated Actions** *(Motion)*
	1. January Agenda Approval
	2. Kids & Company Board Minutes for November & December
	3. Policy Council Meeting Agenda & Minutes for November & December

Lexus moved to approve consolidated action items. Crystal 2nd motion. Motion approved.

1. **Old Business** -
	1. Riverside parking lot check in.

No new updates at this time.

1. **New Business**
	1. Review Fall Outcomes – Chrystee Houser

Chrystee shared the Education Fall Outcomes report. Sylvia requested this information be sent out to Representatives for closer review. Julie will send copy to each Representative.

* 1. ERSEA Training – Christopher Spence

Christopher conducted an ERSEA (Eligibility, Recruitment, Selection, Enrollment and Attendance) training.

* 1. Bylaw Revisions – Stephany Koehne *(Motion)*

Stephany reviewed her recommendations for Bylaw revisions with the group.

Crystal made a motion to approve revisions. Breeanna 2nd motion. Motion approved.

* 1. Recruit Volunteers for Planning Committee & Health Services Advisory Committee (HSAC) - Stephany Koehne

Sylvia and Crystal volunteered to be part of the Kidco Planning Committee. Volunteers for HSAC will be requested at next meeting.

1. **What to share at your Parent Meeting- ALL**

Items discussed at today’s meeting.

1. **Announcements – ALL**
	1. Community resources/events to share

Sylvia shared that the Albany Public Library is still having their winter reading program. They also offer free library cards to families who are low income living outside city limits. Contact the Albany Public Library for more information.

* 1. Next Meeting Date: February 8, 2023 11:00am-1:00pm
	2. Complete Survey and In-Kind.
1. **Door Prize Drawing**

Lexus – Amazon

Crystal – Walmart

Breeanna – The Human Bean

1. **Adjournment** @ 1:00pm

