Kidco Head Start and Early Head Start

Policy Council Minutes

10/24/2019

9:30a-11:30a

1. **Call the Meeting to Order** – Jeff Kershaw
2. **Reports**
3. Financials Report – July through September – Eric Pommier
4. Parent, Family and Community Engagement Opportunities **–**Julie Lovell shared information about 2-1-1.org. Representatives take flyers and share with parent group.
5. Executive Director’s Report (verbal) – Eric Pommier
6. Program Report **–**Eric Pommier
7. Personnel Action Report – Holly Laughlin read personnel action report. No discussion.
8. Review September Board Minutes – The Council reviewed the September Board minutes. No discussion
9. **Agenda Additions –** Holly Laughlin wanting to request a State Representative alternate in her place. No current members able to do so. Holly will attend.
10. **Public Comment**(limit 2 minutes per person) - None
11. **Correspondence –**
12. ACF-IM-HS-19-04 – Accounting Simplification for Head Start and Early Head Start Operation and Service Funds – Eric Pommier
13. ACF-IM-HS-19-03 – Head Start and Early Head Start Eligibility for Children in Kinship Care – Eric Pommier
14. **Attendance** – Julie Lovell took attendance, a quorum was met with 8 members present and 14 New Representatives present as well.
15. **Policy Council Financials Report** – No September Report
16. **Consolidated Actions***(Action Required)* – Larz Cross approved and Marilyn Drake seconded consolidated action items. No discussion. Motion carried.
17. Agenda Approval
18. September Meeting Minutes
19. **Old Business –**
20. Federal Grant Package *–*Eric Pommier *(Action Required) –* Marilyn Drake approved and Holly Laughlin seconded 5 year continuation Federal Grant Package. No discussion. Motion carried.
21. Application and Budget(s)
22. Self-Assessment Plan
23. Selection Criteria - *Approved in January*
24. Cost Allocation Plan
25. Annual Report
26. Program Goals
27. **New Business**
28. Review/Advise regarding Policy for selecting policy council representatives – Eric Pommier - **TABLED**
29. Schedule Policy Council Training for 2019-2020 new members – Eric Pommier – Training @ next meeting.

c. Set November Meeting day/time *(Action Required)* November Meeting to be held on Tuesday, ­­­­­November 19th 2019 @ 9:30a-1:30p. Marilyn Drake made a motion. Josie Delacruz seconded day and time for next meeting. Marilyn rescend motion. Discussion on which day works best for group. Marilyn Drake made motion, Josie Delacruz seconded. Motion carried.

1. **What to Take Back –**Thanks to the 2018-2019 Policy Council Representatives!
2. **For Next Time** **–**November meeting new Council members will begin their positions as voting Council members.
3. **Announcements - ALL**
4. Please complete your surveys.
5. **Door Prizes –**Everyone gets a prize!
6. **Next Meeting –**See item 10(c)
7. **Adjournment***(Action Required)* – Larz Cross made a motion to adjourn Holly Laughlin seconded the motion. No discussion. Motion carried.